



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS–Legislative Committee
MEETING DATE AND TIME:	Wednesday, May 23, 2012 at 11:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED	06/27/2012

MEMBERS PRESENT

Dr. William Northey, LMFT, Presiding
Daniel Cooper, LPCMH
Dr. Gregg Drevno, LPCMH

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Danny Stevenson, Deputy Attorney General
Jessica Williams, Administrative Specialist II

ALSO PRESENT

Faith Whittington, Delaware Professional Counselor Association

CALL TO ORDER

Dr. Northey called the meeting to order at 11:07 a.m.

REVIEW OF MINUTES

Legislative Committee Minutes – April 25, 2012

The Legislative Committee reviewed the April 25, 2012 meeting minutes for approval. Dr. Drevno made a motion, seconded by Mr. Cooper, to approve the minutes as presented. Motion unanimously carried.

Continue to Draft Proposed Guidelines for Supervisees & Supervisors

The Legislative Committee reviewed the draft of the proposed guidelines for supervisees and supervisors. Ms. Williams noted that the final draft was previously sent to the Board members for any comments or feedback, which she received none.

Dr. Drevno made a motion, seconded by Mr. Cooper, to submit the final document to the Board and to recommend that the information be posted on the Board's website. Motion unanimously carried.

Review Proposed Elements/Template of Supervisory Contract and/or Written Plan Example of Supervisory Contract

The Legislative Committee reviewed the proposed template of the supervisory contract. With the exception of a few grammatical errors, it was recommended that the proposed template be sent to the Board electronically for comments and feedback. It was noted that the template of the contract is not binding, but would be a recommendation to an applicant. Dr. Northey suggested that the template be attached to the written plan for the supervisor and supervisee to review. The Legislative Committee discussed having elements of the contract included in the written plan as well.

Discussion Regarding Modification of Regulations and/or Forms

The Legislative Committee discussed the minimum requirements which should be included on the LACMH application. It is noted that in order for an applicant to be eligible for licensure as a LACMH, they must have passed the NCE exam. The application will need to require NCE verification, the proposed supervisor request form (if the supervisor is not a LPCMH), and the written plan which will include elements from the contract template.

Dr. Northey will prepare a draft of the written plan portion of the application for the Legislative Committee to review during their June 27, 2012 meeting.

Public Comment

Ms. Whittington thanked the Legislative Committee for their initiatives and efforts.

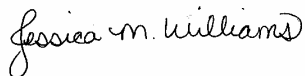
Next Meeting Date

The Committee will meet on June 27, 2012 at 11:00 a.m. in Conference Room B, 2nd floor of the Cannon Building.

Adjournment

Dr. Drevno made a motion, seconded by Mr. Cooper, to adjourn. Motion unanimously carried. There being no further business before the Committee, the meeting adjourned at 11:49 a.m.

Respectfully submitted,



Jessica M. Williams
Administrative Specialist II